

**PAXTANG BOROUGH
WORKSHOP
3423 Derry Street
September 3, 2024**

President Bloss called to order the monthly meeting of the Paxtang Borough Workshop at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Eric Fillman
Council President Pro-Tempore	Jack Thomas

Jennifer Britten
Corbin Bower
Matthew Leonard

Mayor	Nathan Martin
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COUNCIL MEMBERS ABSENT

Thomas Wingert

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough EMA Coordinator	Robin Bloss – Absent

PUBLIC COMMENT

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

REPORT OF THE MAYOR

Mayor Martin thanked everyone that was able to attend the Labor Day Community Picnic at Saussaman Park on Monday, September 2 and to Borough staff for their work put forth to make this event a success. A good time was had by all that attended.

REPORT OF COMMITTEES

Administration – No Report from Vice-President Fillman

Health, Sanitation, and Codes – No Report from Councilman Thomas

Highway and Stormwater – No Report from Councilman Leonard

Property and Recreation – No Report from Councilman Bower

Public Relations and Grants – No Report from Councilwoman Britten

Public Safety – No Report due to the absence of Councilman Wingert

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE BOROUGH MANAGER

FIRE DERRY STREET

Manager Stambaugh reported there was a house fire in the 3700 block of Derry Street resulting in damage to the exterior of said structure. Approximately 40-50 fire service personnel along with that of a complete police platoon

were on site. Arrival time was 5 minutes with the entire 42 plus individuals on site within 10 minutes. Gratitude was extended to all first responders for their service. (1541)

CAPITAL REGION COUNCIL OF GOVERNMENTS EVENT SEPTEMBER 16

Council members may contact Manager Stambaugh if they are interested in attending the annual picnic. Golf outing is available to those that wish to participate.

2025 BUDGET

Manager Stambaugh will meet with Vice-President Fillman to discuss the 2025 Budget. Council members having items for discussion should contact Manager Stambaugh.

HEALTH CARE OPTIONS

A 9.75 percent increase is anticipated for major medical with no increase for vision or dental under the current provider. To be addressed with the Administration Committee.

MINIMUM MUNICIPAL OBLIGATION – POLICE PENSION - NON UNIFORM RETIREMENT PLAN

The minimum municipal obligation for the Police Pension MMO will be zero. The Borough has no charges other than a \$60.00 Administrative fee. To be addressed under New Business.

RESOLUTION 24-07 - INSTALLATION OF STOP SIGN – WILHELM ROAD

Resolution 24-07 authorizing the installation of a stop sign on Wilhelm Road (southbound) at Rutherford Street will be addressed under New Business. Resolution has been approved by Solicitor Bonn.

TENNIS COURT – PICKLEBALL COURTS – PAVING PROJECT

Estimates and proposals for the tennis/pickleball court reconstruction project were reviewed by members of Council. After discussion and clarification regarding proposals as submitted, a recommendation was made to consider the low bid from CPA Pavement Service, Inc. 3701 G Derry Street, Harrisburg, PA at \$23,325.00. Two sections of fencing will be taken down by CPA Paving and replaced by Borough Public Works. To be addressed under New Business.

STREET SWEEPING

Street sweeping will take place September 10, 11, and 12.

NEW BUSINESS

RESOLUTION 24-07 –INSTALL STOP SIGN – WHILHELM ROAD

President Bloss read **Resolution 24-07**, A Resolution for the installation of a traffic control stop sign to be installed on Wilhelm Road (Southbound) at Rutherford Street.

*1) Vice-President Fillman made a motion to adopt **Resolution 24-07** authorizing the installation of a stop sign at the location of Wilhelm Road (southbound) at Rutherford Street. Motion seconded by Councilman Thomas. Vice-President Fillman took this opportunity to express his gratitude to the Swatara Township Police Department and to Patrolman David Ritter for the very thorough report. After commentary, Motion carried.

MINIMUM MUNICIPAL OBLIGATION (MMO) 2025

*2) Vice-President Fillman made a motion acknowledging receipt of and adoption of the 2025 MMO for the Police Pension and the 2025 MMO for the non uniform employee retirement plan. The non uniform has a figure of \$23,963.48. The Police Pension Plan has no charges other than a \$60.00 Administrative Fee. Motion seconded by Councilman Leonard. Motion carried.

TENNIS/PICKLEBALL COURT PAVING PROJECT

After discussing that since this project was not budgeted under the category of Parks, this category would show it was over budget but money is and would be available through the General Fund.

*3) Councilman Thomas made a motion to award CPA Service Inc. the right to move forward with the tennis/pickleball court paving project at a cost of \$23,325.00. Motion seconded by Councilwoman Britten. Vice-President Fillman noted the following: while there is a budgetary issue, money is available, recommended proceeding with the project, work would be in line with ongoing improvements at Saussaman Park and fulfillment of our obligation with the Paxton Presbyterian Church for long term upkeep, and CPA Services appears to be a responsible bidder while keeping in mind the best interest of what the Borough wants to achieve. Discussion was held that CPA

would honor their proposal beyond the expiration date of September 31, 2024, was the only bidder offering a 1 year warranty, but to note that the warranty would become void if motorized vehicles were driven on the surface. After discussion, motion carried.

PUBLIC COMMENT

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

ADJOURNMENT

*4) Councilman Thomas made a motion to adjourn. Motion seconded by Councilman Bower. Motion carried. Meeting adjourned at 7:26 p.m.

Secretary

1. Adopt Resolution 24-07 – Stop Sign Wilhelm at Rutherford
2. Approve MMO – Police and Non Uniform 2025
3. Award CPA Pavement Services Inc. – Tennis/Pickleball Court Paving
4. Adjourn