

PAXTANG BOROUGH
Regular Business Meeting
3423 Derry Street
April 16, 2024

President Bloss called to order the monthly meeting of the Paxtang Borough Council at 7:00 p.m. with the Pledge of Allegiance led by Mayor Nathan Martin.

COUNCIL MEMBERS PRESENT

Council President	Kathleen Bloss
Council Vice-President	Eric Fillman
Council President Pro-Tempore	Jack Thomas
Mayor	Nathan Martin

Thomas Wingert
Jennifer Britten
Corbin Bower
Matthew Leonard

BOROUGH OFFICIALS

Borough Manager	Keldeen Stambaugh
Borough Solicitor	Joshua Bonn
Borough Engineer	Jeremy Smith
Borough EMA Coordinator	Robin Bloss - Absent

PUBLIC COMMENT

President Bloss stated since no members of the public were in attendance, it would not be necessary to present the protocol for voicing opinions on matters of public concerns and proceeded with this evening's meeting.

MUNICIPAL SEPARATE STORMWATER SEWER SYSTEM PROGRAM (MS-4)

President Bloss opened the floor for anyone wishing to share comments. Hearing none, President Bloss proceeded with this evening's meeting.

MINUTES – MARCH 19, 2024, REGULAR BUSINESS MEETING

*1) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the March 19, 2024, Regular Business Meeting and to approve the same. Motion seconded by Councilman Thomas. Motion carried.

MINUTES – APRIL 2, 2024, WORKSHOP MEETING

*2) Vice-President Fillman made a motion to dispense with the reading of the Minutes from the April 2, 2024, Workshop Meeting and to approve the same noting clarification of language that was brought to the attention of Council. Motion seconded by Councilman Thomas. Motion carried.

TREASURER'S REPORT – MONTH ENDED MARCH 31, 2024

Secretary Clark read the Report of the Treasurer for the month ending March 31, 2024, as follows:

GENERAL FUND	\$ 932,521.67
SEWER ACCOUNT	\$1,061,633.47
LIQUID FUELS	\$ 147,367.46
SOLID WASTE	\$ 184,994.81
CAPITAL RESERVE	\$ 504,545.62

*3) Vice-President Fillman made a motion to accept the Treasurer's Report as presented. Motion seconded by Councilman Thomas. Motion carried.

PUBLIC SAFETY REPORT

Swatara Township Lieutenant Dennis Krahling stated 45 calls for service were placed for Paxtang in the month of March. Officers conducted 2 traffic citations, 2 traffic warnings, 4 parking violations and 2-foot patrols.

COMMUNITY SERVICE REPORT

Various officers participated in the Hershey Medical Center's *Light Up the Night* event where emergency response personnel participated in a silent procession through the parking lot with a show of emergency lights, thus "lighting" up the night for patients. Members assisted at the Swatara Township annual Easter Egg Hunt, Senior Fraud Form at the Pennsylvania State Credit Union headquarters, 1500 Elmerton Avenue, Harrisburg, Criminal Justice classes at the Middletown Area High School, the Paxtang Lions Club Easter Egg Hunt at Saussaman Park, two bicycle patrols, and 1 Roving Driving Under The Influence Detail.

DRUG DROP BOX

Borough residents are encouraged to drop off unused/expired medications at a drop off box located at the Swatara Township Municipal Building, 599 Eisenhower Boulevard.

MOTOR CARRIER SAFETY ASSISTANCE PROGRAM (MSCAP)

The MSCAP commercial driver vehicle inspection program is ongoing with inspections of commercial motor vehicles.

SENIOR RESOURCE FAIR

A Senior Resource Fair will be held on April 24 at the Lives Changed By Christ Church, 4150 Chambers Hill Road. The event will feature vendors offering services to Seniors and caregivers.

REPORT OF FIRE SERVICES

Swatara Township Fire Chief Michael Ibberson stated a total of 129 calls were placed for service in the month of March which includes 14 fires, 38 medical incidents, 9 hazardous conditions, 8 service calls, 37 good intent calls and 23 false alarms. Fifty-three active members committed a total of 1,526 staffing hours and 526 training hours. Average number of responders per incident was 8. Average response time of 5 minutes and 23 seconds from dispatch to arrival was achieved. Mutual Aid was provided 21 times and received 25 times. Firefighters responded to 1 call for service in Paxtang. Various members installed 1 smoke detector, participated in the Swatara Township and Paxtang Lions Club Easter Egg hunt, and hosted a tour of a fire station for school students.

HARRISBURG MALL - TRAINING

St. John's Property, owner of the Harrisburg Mall, granted Fire Services, Police, and other County Agencies access to the facility to conduct on-site training exercises before the building is scheduled for demolition.

RECENT FIRE

Councilman Wingert stated how quickly a recent fire was responded to, noting the high turnout rate of first responders and rescue apparatus. Chief Ibberson explained the protocol for dispatching apparatus. Members of Council took this opportunity to thank Chief Ibberson and members for their service.

REPORT OF THE MANAGER

HUMANE SOCIETY AGREEMENT – AMENDED

Manager Stambaugh reported the Humane Society of Harrisburg is now under an affiliation agreement with the Brandywine Valley Society for the Prevention of Cruelty to Animals (SPCA). Harrisburg Humane Society is presenting an amendment to their original Agreement. Breed Labeling and Profiling will now be removed for mixed breed dogs. The per dog fee will now be \$250.00 and \$176.40 per feral cat. To be addressed under New Business

REPORT OF CODES AND ZONING

1 Sewer Permit 1 Building Permit was issued during the month of March

RECENT WATER DAMAGE – MUNICIPAL GYMNASIUM AND BASEMENT

The municipal gymnasium suffered excessive damage due to the infiltration of water during recent days of heavy rain. Borough insurance will cover costs associated with restoration. Everything has been dried out and carpet in a small area of the basement has been removed. There was old furniture and some broken furniture in the Recreation Room of the independent Paxtang Fire Company. While the furniture did not receive water damage, the items had to be removed for restoration and clean up. Members of the independent Paxtang Fire Company chose to place the items out for the trash.

REPORT OF THE MAYOR

PROCLAMATION – WILHELM-PAXTANG BASEBALL ASSOCIATION

Mayor Martin reported he had the opportunity to participate in the 75th Opening Day of the Wilhelm-Paxtang Baseball Association. Mayor Martin proceeded to read his proclamation calling upon all to celebrate the continued success of the Wilhelm Paxtang Baseball Association as they enter into their 75th season.

ARBOR DAY CELEBRATION

Mayor Martin will not be able to attend the Arbor Day Celebration on Friday, April 26 at the Paxtang Elementary School due to a change in his work schedule. Council President Kathy Bloss, several Council members, and Manager Stambaugh plan on attending.

REPORT OF THE SOLICITOR

No Report from Solicitor Bonn

REPORT OF THE ENGINEER

SAUSSAMAN PARK IMPROVEMENTS PHASE I DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES GRANT

A pre-construction meeting was held with Borough staff and Final Grade Excavation on April 4. Notice to Proceed was issued with a start date of April 8 and a substantial completion date of June 7, 2024. A best effort will be put forth to be completed by Memorial Day weekend.

SAUSSAMAN PARK IMPROVEMENTS PHASE II DEPARTMENT OF CONSERVATION AND NATURAL RESOURCES GRANT

Borough staff has submitted the grant application to DCNR

2024 STREET PROJECT

Contract documents are being finalized for the 2024 street project. A base bid for paving work in the 2900 block, 3000 block, and 3200 block of Greenwood Street, an alternate bid # 1 for the intersection of Duke Street at 32nd Street, and an alternate bid # 2 for the curb ramp replacements on Greenwood Street was presented. A project schedule and estimate was provided to members of Council. Engineer Smith will look into the past work history of Greenwood Street. Consideration of advertising to be addressed under New Business

REPORT OF COMMITTEES

Administration – Vice-President Fillman expressed his gratitude to Borough Treasurer, Linda Lightner for her quality work and abilities that allow her to work so efficiently with our Borough Accountant.

Highway, and Stormwater – No Report from Councilman Leonard

Property, Recreation, and Shade Tree Advisory – No Report from Councilman Bower

Public Safety – Councilman Wingert suggested posting Borough social media and Borough website with information reminding residents to remain vigilant during the summer months in keeping vehicles secured.

Public Relations and Grants – Councilwoman Britten reported the Borough newsletter is a work in progress. A Community Service Grant application has been submitted by the Paxtang Lions Club. If awarded, funds would be allocated to the Saussaman Park Improvement Project.

Health, Sanitation, and Codes – Councilman Thomas stated the Lions Club is more than pleased to support the park project

NEW BUSINESS

BID ADVERTISEMENT – 2024 ROAD PAVING PROJECT

*4) Vice-President Fillman made a motion to approve the advertisement of the 2024 Road Paving Project. Motion seconded by Councilman Thomas. Motion carried.

REQUEST FOR USE OF BOROUGH FACILITIES

PAXTON PRESBYTERIAN CHURCH

*5) Councilman Bower made a motion that Council approve a request for use of the pavilion by the Paxton Presbyterian Church on Sunday September 8, 2024, for their annual church picnic. Time to be announced at a later date. Motion seconded by Councilman Thomas. Motion carried

REQUEST FOR USE OF THE MUNICIPAL GYMNASIUM – PAXTANG ART ASSOCIATION

*6) Councilman Bower made a motion that Council approve a request for use of the municipal gymnasium October 16, through October 20, 2024, for set up (October 16 and 17) and art show (October 18-20). Motion seconded by Councilman Thomas. Motion carried.

REQUEST FOR HANDICAPPED PARKING 3101 DERRY STREET

Manager Stambaugh stated a handicapped sign is already in place from the previous owner. Current owner is requesting the sign to remain.

*7) Councilman Wingert made a motion to have the handicapped parking sign at 3101 Derry Street remain. Motion seconded by Vice-President Fillman. Motion carried after discussion that a handicapped parking space is not exclusive to the individual requesting but is available to anyone possessing a valid handicapped placard.

HUMANE SOCIETY CONTRACT AGREEMENT – AMENDED

*8) Vice-President Fillman made a motion that Council approve the amendment to the Humane Society Contract as described early this evening. Motion seconded by Councilman Thomas. Motion carried.

COMMUNICATIONS

No Communications were brought forth

PUBLIC COMMENT

President Bloss stated since no members of the public were in attendance, it would not be necessary to present the protocol for voicing opinions on matters of public concerns and proceeded with this evening's meeting.

PRESENTATION OF THE BILLS

*9) Vice-President Fillman made a motion that the Borough pay its just and lawful debts. Motion seconded by Councilman Thomas. Motion carried.

EXECUTIVE SESSION

At 7:37 p.m. President Bloss announced Council would retire to Executive Session to discuss matters of litigation. Members of Council, Borough Mayor, Borough Manager, and Borough Solicitor were invited to attend. Meeting would reconvene after the Executive Session.

Secretary Clark was relieved of her duties for the remainder of the meeting

At 7:48 p.m. President Bloss reconvened the meeting stating matters of litigation were discussed at the Executive Session.

ADJOURNMENT

*10) Councilman Thomas made a motion to adjourn the April Regular Business Meeting. Motion seconded by Councilman Bower. Motion carried. Meeting adjourned at 7:49.

Secretary

- 1.Minutes March 19 Regular Business Meeting
- 2.Minutes April 2 Workshop
- 3.Treasurer's Report – March
- 4.Advertise 2024 Road Project
- 5.Use of Pavilion – Presbyterian Church
- 6.Use of Gym – Art Association
- 7.Handicapped Parking 3101 Derry
- 8.Humane Society – Admend
- 9.Pay Bills
- 10.Adjourn